

## NO SHOW POLICY

UPDATED: 2/11/2021

### Purpose

Your health and wellness are important to us. That's why we place great emphasis on making sure you're able to see a Hope & Help medical provider quickly and conveniently. If you need to cancel your scheduled appointment for any reason, that's ok. Simply notify Hope & Help at least 24-hours before your scheduled appointment by calling 407-645-2577. We will gladly reschedule your appointment.

### No Show Fee

If you miss your scheduled appointment and do not provide Hope & Help with at least a 24-hour notice of cancellation, this may result in you incurring a "NO SHOW FEE" of \$25 on your billing account. This fee applies to all missed scheduled appointments. You may not schedule another appointment with us until your fee has been paid in full or a payment plan has been arranged.

### Appointment Reminders

Hope & Help notifies each patient of their upcoming scheduled appointments via email, text, and or telephone. Please be sure that we have your most current contact information to remind you of your appointment.

I have read and understand the No Show Policy. I also understand that it is my responsibility as a patient to notify Hope & Help at least 24-hours before my scheduled appointment if I need to cancel.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature  
(Required for patients 17 and younger)

\_\_\_\_\_  
Date